

# STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 23 April 2012 at 7.30 p.m. in Caston Village Hall.

**Present: Councillors Peter Mills (Chairman), Rachael Garrod, Paul Howe, John Morfoot, Lee Pilkington, Sue Tanner. Julian Gibson (Clerk)**

- 1 **Apologies for absence.** Mr Childs send his apologies as he was delayed at work.
- 2 **Declarations of interest.** Mrs Garrod declared a personal interest in item 5.2 as she is a member of Breckles PCC. Mrs Tanner declared a personal and prejudicial interest in item 10.1, as the payment it to be made to her.
- 3 **Public participation session.**
  - 3.1 Two members of the Diamond Jubilee Street Party organising committee briefly explained their plans for the celebration, and asked the Council to consider agreeing to buy Jubilee mugs to be given to each of the children in the parish. The Chairman said this would be considered under item 9.
  - 3.2 District Councillor Phil Cowen mentioned the Boundary Review, which would affect parliamentary constituencies, and the appointment of a new Breckland Cabinet.
  - 3.3 County Councillor Ian Monson told the meeting about plans for increased funding for road maintenance, and the Olympic and Paralympic Torch relays. He asked about progress of the speed limit in Lower Stow Bedon, but was told that although the order had been passed the signs had not yet appeared. He promised to chase this.
- 4 **Minutes.** The minutes of the meeting held on Monday, 20 February 2012 were **confirmed** and **signed**.

*It was **agreed** to bring item 8 forward to this point, although for convenience these minutes still record the items in numerical order.*

- 5 **Matters arising.**
  - 5.1 [9] **Telephone Kiosk.** Apparently the proposed cycle route round various adopted kiosks has got no further as the lady proposing the idea has been abroad. However, she is intending to move back into the area towards the end of the year, and intends to revive the project then. The Clerk will contact her again in a few months.
  - 5.2 [13] **Wayland Heritage Histories.** The Clerk has written to both PCCs. Mrs Garrod confirmed that Breckles PCC had agreed to keep a set in their church, but Stow Bedon PCC has yet to respond. It was suggested that the best approach would be for both sets to be passed to the Hon. Secretary of Breckles who would be able to pass one set on to Stow Bedon.
- 6 **Correspondence.** The following correspondence was **received**:
  - 6.1 Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-31 January 2012.
  - 6.2 *Clerks & Councils Direct* - March 2012.
  - 6.3 HM Revenue & Customs: *BACS Remittance Advice*.
  - 6.4 Barclays Bank Plc: *Community Account Statement* - 1-29 February 2012.
  - 6.5 Barclays Bank Plc: *Active Saver Account Statement* - 31 December 2011 - 29 February 2012.
  - 6.6 CAF Bank: *CAF Gold Account* - 29 February 2012.
  - 6.7 Breckland Council: *Town and Parish Council Newsletter* - March 2012.
  - 6.8 Norfolk Playing Fields Association: *The Playing Field* - Winter 2011/12.

- 6.9 Anglian Water: *Drought situation and imminent hosepipe ban.*
- 6.10 Norfolk Constabulary: *Parish/Ward Crime Statistics - 1-29 February 2012.*
- 6.11 Norfolk Playing Fields Association: *NPFA Subscriptions 2012/13 for Stow Bedon/Breckles PC.*
- 6.12 Breckland Council: *Precept Remittance Advice.*
- 6.13 Norfolk Rural Community Council: *Norfolk Rural Community Council Membership.*
- 6.14 Norfolk Rural Community Council: *Signpost - March 2012.*
- 6.15 Norfolk County Council: *Completed Ranger Works in Stow Bedon.*
- 6.16 Barclays Bank Plc: *Community Account Statement - 1-30 March 2012.*
- 6.17 Barclays Bank Plc: *Active Saver Account Statement - 1-30 March 2012.*
- 6.18 CAF Bank: *CAF Gold Account - 1 April 2012.*

## 7 Planning.

- 7.1 **3PL/2011/0140/F: Land adjacent to Gay-Dene, Lower Stow Bedon.** Erection of agricultural workers dwelling. Notice of appeal date - 24 April 2012 was **received**.
- 7.2 **3PL/2011/0140/F: Land adjacent to Gay-Dene, Lower Stow Bedon.** Erection of agricultural workers dwelling. Copy of letter from applicant's agent to Planning Inspectorate was **received**.
- 7.3 **3PL/2011/1344/LB: Stow Bedon Hall, Lower Stow Bedon.** Removal of temporary block wall, construct outdoor swimming pool (12x6m) with associated pool plant room & ground source bores & reinstatement of boundary wall. Planning Permission dated 12 March 2012 was **received**.
- 7.4 **3PL/2012/0348/F: 1 Hall Cottages, Lower Stow Bedon.** Application to Demolish rear conservatory and erect two-storey rear extension, partly over existing rear single storey section. It was **resolved** that the Council had no objection.
- 7.5 **3PL/2012/0396/F: Stapleford Grange, Bray's Lane, Stow Bedon.** Application for Installation of a single small scale wind turbine (14.97m to hub, 5.6m diameter blades). It was **resolved** that the Council had no objection.

**8 Neighbourhood Plans.** The Chairman welcomed David Spencer, Deputy Planning Manager for Breckland Council, who addressed the council on changes to the planning process introduced by the Localism Act, notably Neighbourhood Planning. This will introduce three new tools: Neighbourhood Plans, Neighbourhood Development Orders and the Community Right to Build Order. Neighbourhood Plans are optional, and are about building neighbourhoods, not stopping growth. They are led by Parish Councils, and the District Council has to provide technical advice and support. However no funding for these plans (which will cost in excess of £20,000) has been agreed. In the absence of a Neighbourhood Plan the existing policies will continue to apply, although these are subject to review. The Chairman thanked David for his time.

**9 Diamond Jubilee Street Party.** Mrs Tanner passed the Clerk the grant cheque for £100 she had received from Norfolk County Council, which had to be made payable to the Parish Council, even though the payments for the party were being made by her. This is the subject of item 10.1.

The Council also considered the request of the organising committee for it to purchase 72 mugs with boxes to be given to the children of the parish, at a cost of £297.24 including VAT. The Clerk pointed out that the budget included a sum to cover contingencies which could be used for this purpose. It was **agreed** that the Council should fund this, and Mrs Tanner was asked to place the order in the name of the Council.

**10 Finance.**

*In view of her declared prejudicial interest Mrs Tanner left the room.*

- 10.1 **Street Party.** It was **resolved** that cheque numbered 100580 for £100.00 to Mrs Susan Tanner be signed, as a grant towards the Street party costs. (*Local Government Act 1972 s 137*.)

*Mrs Tanner rejoined the meeting.*

- 10.2 **Website.** It was **resolved** that cheque number 100581 for £24.95 (20.79 + VAT £4.16) to the Clerk be signed in reimbursement of payment made to Spanglefish for hosting the Council website. (*Local Government Act 1972 s 111*.)
- 10.3 **Data Protection Act.** It was **resolved** that cheque number 100582 for £35.00 to the Information Commissioner’s Office be signed, for renewal of the required registration under the Data Protection Act 1998 (*Local Government Act 1972 s 111(1)*.)
- 10.4 **Norfolk Association of Local Councils.** It was **resolved** that cheque number 100583 for £93.24 to Norfolk Association of Local Councils be signed, being the subscription for 2012/13. (*Local Government Act 1972 s 143*.)
- 10.5 **Subscriptions.** It was **resolved** that cheque number 100584 for £15.00 to Norfolk Rural Community Council be signed in respect of the subscription for 1 April 2012 - 31 March 2013. (*Local Government Act 1972 s 111*.)
- 10.6 **Monthly Financial Report.** The report for the month ending 31 March 2012 was **received**.
- 10.7 **Receipts and Payments Account.** The Receipts and Payments Account for the year 1 April 2011 to 31 March 2012 was **approved** and **signed**.

**11 Matters for consideration at next meeting.** Signing of Annual Return.

**12 Next meeting.** The next meeting, the Annual Meeting of the Parish Council, was **confirmed** as **Friday, 11 May 2012, at 7.45 p.m. in Caston Village Hall.** NOTE: The Annual Parish Meeting will be held at 7.30 p.m.

**Confirmed:**

.....  
....., **Chairman**

11 May 2012

**Scheduled future Meeting dates:**

Monday, 18 June 2012	Monday, 15 October 2012	Monday, 21 January 2013*
Monday, 16 July 2012	Monday, 19 November 2012	Monday, 18 February 2013
Monday, 20 August 2012*	Monday, 17 December 2012	Monday, 18 March 2013
Monday, 17 September 2012		

\* If needed